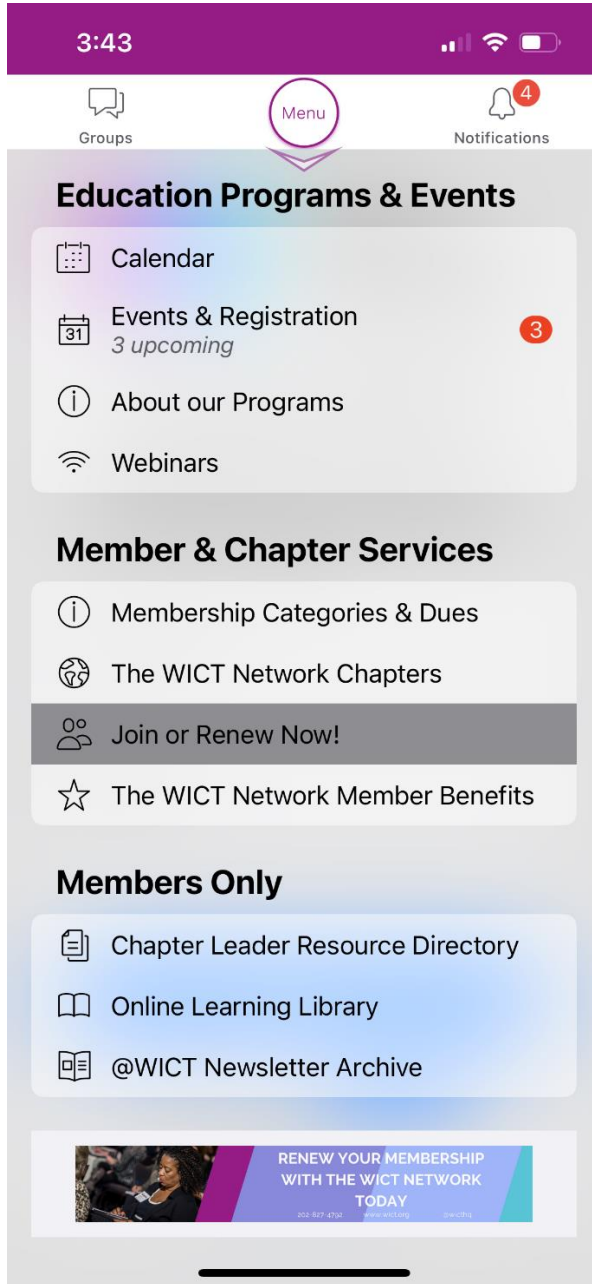




Step-by-Step Guide to Portal Applications – Mobile Edition
as of 01.11.24

1. Under the 'Menu' tab on the app, click on 'Join or Renew Now!'




- Fill out the first page of the application with your basic contact information. If you are a renewing member, this information should be prepopulated.



Join Now

New members – welcome! Renewing? Verify your information to proceed.





Application

First Name
Avery Test

Last Name
Reeves

Middle Name

Suffix




Join Now

State

Zipcode

Country

Gender



Preferred Pronoun

Ethnicity *
Prefer not to answer

Highest Education Level

Generation Demographics

Next

3. The second page of the application is company specific. Fields denoted with an asterisk must be completed before moving onto the next page. You may have to scroll to the right to view the 'Next' button.




The image displays two screenshots of the WICT Network application form for Comcast. The left screenshot shows the first page with the following fields: PERNR (Personnel Number) * (0000), D&I Code, Comcast Division * (Comcast – Central Division), a checkbox for "Check if you are a Director level or above" (marked with a yellow check), "Please type Manager name. If your manager...", "Have you attended any of the WICT Network's chapter event..." (Yes), "Which benefits of The WICT Network do you currently use or ..." (WICT chapter events, Chapter mentoring p...), "Does this Comcast-sponsored membership support your pro..." (Very Much), "Why are you signing up for this sponsored membership? *" (To develop professionally, To build my pro...), and "Select your primary chapter *" (Greater Philadelphia). A purple "Join Now" button is in the top right. The right screenshot shows the second page with fields: "To develop professionally, To build my professional..." (selected), "Select your primary chapter *" (Greater Philadelphia), "Title Designation *" (Director), "Occupational Emphasis *" (Accounting / Finance), "Year Joined Industry *" (2020), "Who referred you to The WICT Network?" (Referred by Email Address), and a "Next" button. A purple "Join Now" button is also present in the top right. Both pages feature a purple header with the WICT Network logo and a purple menu icon in the top right. Accessibility icons (a person in a wheelchair) are visible on the left side of both pages.

- You will then be offered one to two different membership options based on the information you completed on the prior page.



The screenshot displays the top navigation area of the website, featuring the logo for 'The WICT Network Empowering Women in Media, Entertainment and Technology' and a purple menu icon. Below the navigation is a black bar with a purple 'Join Now' button. The main content area is a white card with a purple header that reads 'Corporate Executive Membership'. To the left of the card is a purple circular icon with a white wheelchair symbol. The card contains the WICT Network logo, the text 'The WICT Network Empowering Women in Media, Entertainment and Technology', and a product listing for 'Corporate Executive Membership' with a price of '\$0.00' and an 'ADD TO CART' button. At the bottom of the page is a purple bar with the text 'JOIN OUR MAILING LIST' and a black underline.

- Then add the membership to your cart. The dues amount should be listed as '0.00.'

6. You will then be taken to your shopping cart. You should see both a membership and chapter listed in your cart. You must click 'review order and checkout' to advance the application.


3:31   


wict.org

Shopping Cart [Join Now](#)

[REVIEW ORDER AND CHECKOUT](#)




 **Description:** Greater Philadelphia - 1 Year

Quantity: 1

Unit Price: \$0.00

Total Price: \$0.00



Description: Corporate Executive Membership

Quantity: 1

Unit Price: ~~\$0.00~~

- The second to last page of the application allows you to review your order and billing information before confirming your order. As a reminder, you will not be charged for the membership. You must click 'confirm order' to properly complete the application and gain membership.

The screenshot displays the 'Review Order' screen of the WICT Network app. At the top left is the WICT Network logo with the tagline 'Empowering Women in Health, Environment and Technology'. A purple header bar contains the text 'Review Order' and a 'Join Now' button. Below this is a 'Payment Information' section with a 'CONFIRM ORDER' button. The 'Billing Information' section includes a wheelchair accessibility icon and the following fields: First Name* (Avery Test), Last Name* (Reeves), Email (avery_reeves@comcast.com), Telephone (0000000000), and Street Address 1*. At the bottom, a navigation bar features icons for back, forward, home, and search.

- The final screen of the application provides you with confirmation of your order. You will also receive a confirmation email with details of your membership. If you do not receive a confirmation email, your membership application was not processed.